

LAKEVIEW PUBLIC LIBRARY
1120 Woodfield Road
Rockville Centre, NY 11570

DIRECTOR'S REPORT
August 14, 2013

- *The State has contacted the Library regarding an audit. We received a preliminary letter informing us of this. They will contact us further to schedule the audit.*
- *The Nassau Library System has schedule a Trustees and Director meeting on Monday September 30, 2013 at 7:30 pm. I have enclosed a copy of the flyer.*
- *I spoke with Frank Marino two weeks ago and requested that he submit a letter of status regarding the building and the construction.*
- *On Wednesday, July 31, 2013 a vehicle driven by a patron struck the front of building on the rear. The patron stated his car would not stop and he threw the car in reverse. The fire department and police were called. No patrons were injured, our insurance was contacted regarding the matter. The adjustor came out and viewed the damage. The police report is not available at this time.*
- *I am enclosing two possible proposals for use of the second floor.*
- *I currently have a quote for the repair of the windows on the third floor. I am recommending the Board to repair the windows in stairs stages.*
- *Since the Library discard books every month we have been sending and selling books to Book-Prospector. Since May 2013 so far the Library has received around \$15.00 for some discard books. The Book-Prospector pays for the shipping of the books to them.*
- *I have booked Professional Kids Entertainment for the end of the summer reading party. The cost is \$299.00 total. A \$100.00 deposit is required to hold the entertainment.*
- *The end of the summer reading party will be on Tuesday August 27, 2013. We are planning to serve hot dogs and burgers. We will need a check for \$600.00 to Restaurant Depot.*
- *The Library is planning an outdoor concert in the rear of the parking on Saturday September 14, 2013 with a rain date on Saturday September 21, 2013 from 1:00 pm to 3:00 pm.*
- *I have submitted a furniture quote from Gaylord for the Board to review.*

Respectfully submitted
Ruby Boykins, Director

