

LAKEVIEW PUBLIC LIBRARY
1120 Woodfield Road
Rockville Centre, NY 11570

DIRECTOR'S REPORT
June 10, 2015

- *Trustee Elfrida Bonner has submitted a Disaster Policy that she wants the board to vote on as soon as possible.*
- *Trustee Elfrida Bonner has suggested that we change our current policy of charging a late fee on DVDs left in our book drop after we close on their due dates. I guess that would go for books, too.*
- *I am recommending the purchase of an Early Literacy Station and an After School Edge station at a cost of nearly \$6,000.00 total (see attachment). I think the stations will enhance our programs in this area, increasing their participatory growth and benefit to those children. We could send this request out to bid, but to the best of my knowledge, these products come from only on company AWE in Chester, Pennsylvania.*
- *Decorview has submitted a quote lowest from 3 bids to the children's room and meeting room 1 at \$4,228.75. They agreed to take an additional 5% off which is \$694.64.*
- *I am recommending the purchase of 8 triple desk stations from Office Furniture at a cost of \$12,341.20 (price reflects quoted discount).*
- *I am recommending the purchase of 50 vinyl chair from Office Furniture at a cost of \$3,960.00 (price reflects quoted discount).*
- *I received a free kindle e-reader from Mid-America Books for our Summer Reading Party. This will be given as the top reader prize for one patron.*
- *The Rockville Centre- Lakeview EOC will start its summer on June 29, 2015. Agency officials would like to move their things in June 24, 2015. Last year, their rent was \$1,700 a month; this year will be \$2,000.*

Respectfully submitted
Ruby Boykins, Director

